

PROCEDURE

UPLOADING AND SUBMITTING STUDENT'S SCIENTIFIC WORKS TO THE UNIVERSITY MUHAMMADIYAH UNIVERSITY OF SURAKARTA

I. DIGITAL FILE UPLOADING TERMS

- File digital uploaded On Independent to the stem repository which is located UMS Library in [Http://unggah.eprints.ums.ac.id](http://unggah.eprints.ums.ac.id)
- For Sign in to system upload, students log in with using the user name and password SSO (Single Sign On) UMS.

II. DIGITAL FILE CONTENTS TERMS

- Digital file contents should same with document which has been printed Approved by Mentor and Testers and Passed by leader faculty (stamped and Signed Dean)
- Format files in form Pdf without encryption (not given the security password) instead Scan results (except Weather WHEREOF must scanned (scanning))
- Creation Scientific (thesis, dissertation and report research contain comprising multiple PDF files from:
 1. 1 (one) file contains Letter Statement Publication Creation Scientific already signed. (sign hand must original and not cropping results (for sheet Endorsement this file in form scan all)).
 2. 1 (one) file contains Manuscripts Publication Scientifically, the number of 10-15 pages. The general format Script publication Scientific is as the following: 1) title; 2) Name & Nim; 3) Faculty; 4) Abstract (English English and Indonesia) 5) Password Locks (3 words important); 6) Sheets Endorsement already Signed Mentor (sign hand must original and not cropping results (for sheet Endorsement this file in form scan all)); 7) Introduction (load background back and aim research); 8) Platform Theory / Overview Reader; 9) Method research; 10) Results research; 11) Conclusion and advice; 12) List References.
 3. 1 (one) file contains Page Home consisting above: 1) Cover; 2) Sheet Endorsement already Signed and stamped (sign hand must original and not cropping results (for sheet Endorsement this file inform scan all)); 3) Statement originality that already signed (sign hand must original and not h a sil cropping (for sheet Endorsement this file in form scan all)); 4) motto; 5) Offerings; 6) The word Introduction; 7) List contents; 8) List table; 9) List Pictures; 10) List Annex; 11) Abstract Speaking English and Indonesia accompanied Words key.
 4. Each Chapter 1 File (File Chapter I; File Chapter II; File Chapter III; File Chapter IV etc.)
 5. 1 (one) file contains List Library
 6. 1 (one) file contains Attachments

III. TERMS OF UPLOADED CONTENT

Identify the content type on the UMS Library Repository system:

1. thesis: is creation scientific Results research from undergraduate (S1) to precondition Earn degree scholar.
2. Task end: is creation scientific as task end for college student in form plan business, design process, poster, or creation Other scientific as creation end and report intern.
3. Seminar Papers: a creation scientific been Presented in national / international seminar (like contest college student achievement, published papers in a proceedings, etc.)
4. profession: is creation scientific Results practice programmed, structured or research of educational programs profession for Go through precondition Earn qualification profession.
5. Thesis: represents creation scientific Results research from degree program students bachelor masters level (S2) to precondition Earn master's degree
6. Dissertation: represents creation scientific Results research from degree program students bachelor level doctorate (S3) to precondition Earn degree doctorate.

Sample Letter of Publication Statement

STATEMENT LETTER
PUBLICATION OF SCIENTIFIC WORKS

Bismillahirrahmanirrohim,

The undersigned below this, me

Name : Ernawati

NIM / NIK / NIP : A 210 070 074

Faculty / Department: FKIP

Type : Thesis

Title : THE INFLUENCE OF PERCEPTION OF PROFESSIONALISM OF
TEACHER AND STUDENT LEARNING MEDIA FOR TEACHER
STUDENT ACHIEVEMENT IN ECONOMY CLASS VII SUBJECT
IN THE STATE I CEPOGO BOYOLALI Junior 2010/2011

Hereby declare that I agree to

1. Give right royalty-free to Library UMS top writing creation scientific I, for the sake of development science knowledge
2. Give right store, transfer my mediakan / mengalihformatkan, manage in form database (database), distribute and Display it in softcopy for Interests academic to Library UMS, without need askPermission from I for permanent List name I as author / creator.
3. Ready and ensure for bear On personal without Involve party UMS Library of all form Demands law arising on Violation right create in creation scientific this.

So this statement I made with the truth and hopefully can be used as it should be.

Surakarta, July 14, 2015

Sincerely

Ernawati